

Tobacco, Drug and Alcohol Policy

NQS

QA2	2.2.1	2.2.1 Supervision - At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
QA4	4.2.2	Professional standards - Professional standards guide practice, interactions and relationships.

National Regulations

Reg	82	Tobacco, drug and alcohol free environment
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Aim

To ensure children are not subjected to the dangers associated with tobacco, drugs and alcohol we will maintain a harm free environment where no individual staff member is affected by alcohol or drugs.

Related Policies

Health, Hygiene and Safe Food Policy
Relationships with Children Policy

Implementation

Our service is strictly tobacco, drug and alcohol free

In order to keep children, educators, families and visitors free from the dangers of drugs, alcohol, tobacco smoke and other smoke, including illegal substances, the following rules apply -

The consumption of tobacco, drugs and alcohol is prohibited in all areas of the service including -

- Inside
- Outside in the playground
- Outside in the car-park

Smoking and the consumption of alcohol is also prohibited -

- On incursions or excursions at any point during the event

- While travelling with a child
- At educator meetings
- At parent meetings
- In any areas which can be viewed by our service children and families

In relation to social events at the service involving service families:

- alcohol may be consumed outside work hours if children are not present. Alcohol may only be brought into the service immediately prior to the commencement of the gathering, and only after all children have been collected. Any leftover alcohol will be removed from the premises immediately after the gathering concludes. Alcohol will not be stored for any length of time on service premises
- photos will be used to represent any alcoholic raffle prizes, and alcoholic prizes will not be stored on service premises.

Any alcoholic gifts given to educators or staff will be removed from service premises immediately (eg placed in individual's car if this is not parked on service premises.)

Under no circumstances will any person attend the service if they are affected by alcohol or drugs, including prescription medication, if in any way the consumption of these items impairs their capacity to supervise, educate or care for children.

Where relevant, our educators will engage children in conversations or learning experiences that promote the benefits of a tobacco, drug and alcohol free lifestyle.

Sources

Education and Care Services National Regulations 2012

National Quality Standard

Early Years Learning Framework

Occupational Safety and Health Act 1984

Occupational Safety and Health Regulations 1996

Review

The policy will be reviewed annually by:

- Management
- Employees
- Families

- Interested Parties

- **Reviewed: February 2018**

Date for next review: February 2019